

# Parent Handbook



**Rockingham Beach**  
Primary School

# Aspire and Achieve



We are an independent public school

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## WELCOME

Welcome to Rockingham Beach Primary School. As an Independent Public School, we have developed a reputation in the community for high quality teaching and learning and recently awarded the WA Primary Principals award for leadership in Teaching and Learning.

Our primary school shares the site with Rockingham Beach Education Support Centre. Staff from both schools work collaboratively to deliver high quality educational opportunities to all students.

Rockingham Beach Primary School is located in the South Metropolitan Education Region, approximately 49 kms from Perth CBD and is a member of the Peron North Network of local public schools. There are over 61 staff employed at Rockingham Beach Primary School in various roles, both full-time and part-time. The school utilises the expertise of a School Psychologist, Chaplain, School Nurse and Defence School Mentor.

The curriculum at Rockingham Beach Primary School focuses on the achievement of student outcomes as outlined in the *WA K-10 Curriculum and Assessment Outline*. Our vision is to inspire children to become lifelong learners who are drivers of their own success. Teaching and learning programs include English, Mathematics, Science, Humanities and Social Sciences, Health and Physical Education, Design and Digital Technologies and The Arts. We have specialist teachers in Physical Education, Visual Arts, Music, Science and Japanese.

Parents are welcome to take an active role within the school. There is an open-door policy and you are encouraged to visit or assist in your child's classroom whenever you are able. Opportunities exist to be involved in the life of the school through the School Board, Parents & Citizens Association and the Library. Talk to our office staff for more information.

We look forward to working in partnership with your family and sharing your child's learning journey. We hope you have a positive, rewarding, and memorable association with our school throughout your child's time here.

Denise Duffy  
Principal

Leanne Bruijn  
Deputy Principal

Beverley Garnett  
Deputy Principal

Craig Lewington  
Deputy Principal

## **ROCKINGHAM BEACH PRIMARY SCHOOL VISION**

The vision of Rockingham Beach Primary School is to inspire children to become lifelong learners who are drivers of their own success.

This vision reflects our school motto of “Aspire and Achieve Together.” We have a focus on improvement and embed evidence-based strategies across the school to maximise our impact on student learning.

We encourage students to develop the five core values of being

- respectful
- resilient
- inclusive
- curious
- kind.

**At Rockingham Beach Primary School we:**

- Have high expectations for all students.
- Nurture the child through positive teacher-student relationships.
- Understand students learn best when learning is engaging and inspires curiosity.
- Empower teachers through meaningful collaborative practice.
- Know high quality teaching maximises our impact.
- Believe in fostering partnerships that are responsive to the needs of the community.
- Value inclusivity, diversity and cultural responsiveness.

# ROCKINGHAM BEACH PRIMARY SCHOOL

**Contact details:** 30 Bay View Street  
Rockingham WA 6168

Phone : 9591 6700

Email [rockinghambeach.ps@education.wa.edu.au](mailto:rockinghambeach.ps@education.wa.edu.au)  
Website [rockinghambeachprimarycampus.wa.edu.au/primary](http://rockinghambeachprimarycampus.wa.edu.au/primary)

**Dental Therapy Centre:** Bungaree Primary School 9527 5658

**Education Support Centre:** 9591 6777

**Region:** South Metropolitan Education Region

**Principal:** Denise Duffy

**Deputy Principals:** Leanne Bruijn, Beverley Garnett and Craig Lewington

**Manager Corporate Services:** Kelly Rayner

**School Officers:** Natalie Whall & Ann Kaman

## 2026 Term dates for students:

**Term 1** Monday 2nd February – Thursday 2nd April  
**Term 2** Tuesday 21<sup>st</sup> April - Friday 3<sup>rd</sup> July  
**Term 3** Tuesday 21<sup>st</sup> July - Friday 25<sup>th</sup> September  
**Term 4** Tuesday 13<sup>th</sup> October - Thursday 17<sup>th</sup> December

## Public holidays:

Labour Day Monday 2nd March  
Good Friday Friday 3rd April (School Holidays)  
Easter Monday Monday 6th April (School Holidays)  
ANZAC Day Friday 27<sup>th</sup> April  
WA Day Monday 1st June  
Kings Birthday Monday 28<sup>th</sup> September (School Holidays)

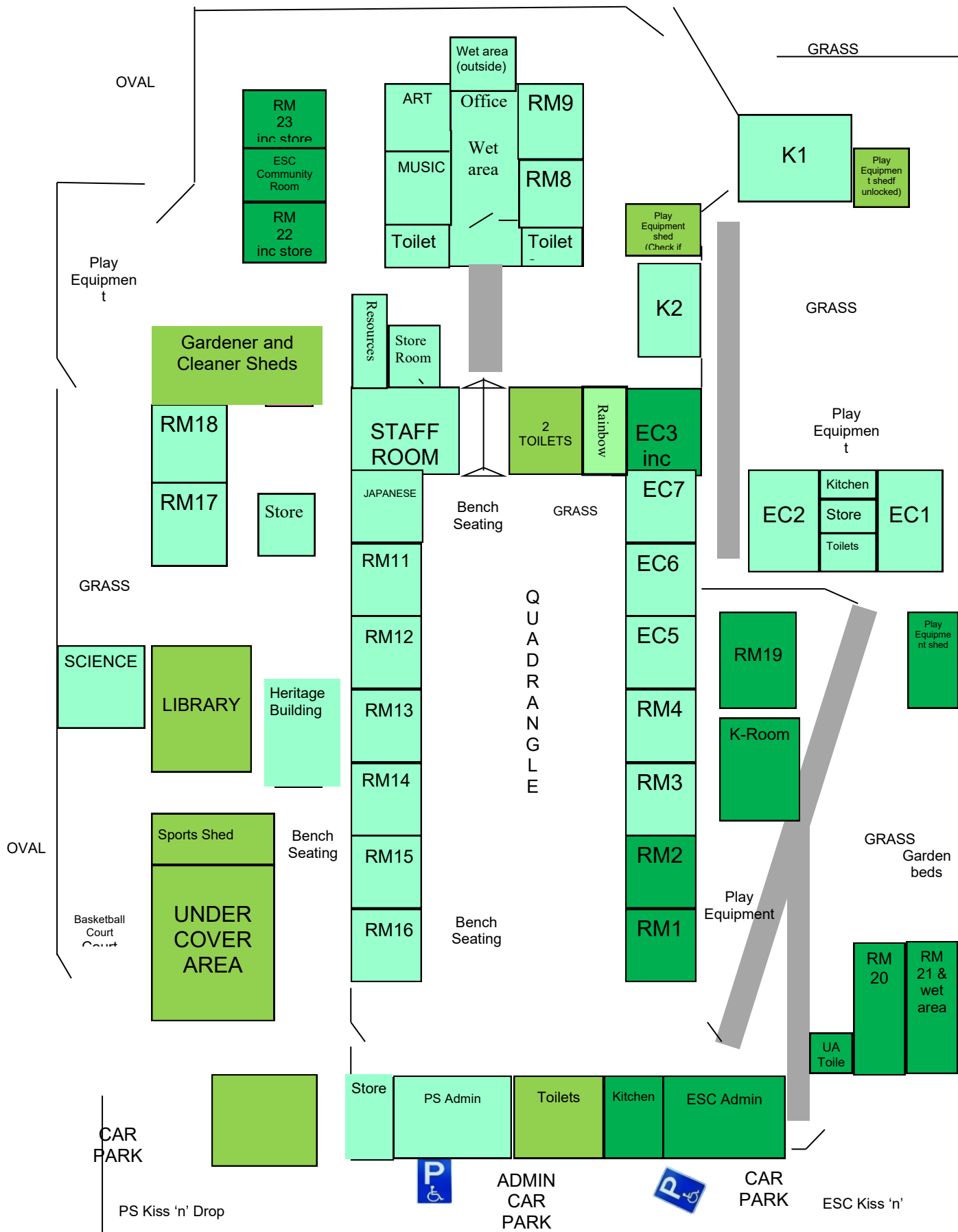
## School development days:

Term 1  
Thursday 29<sup>th</sup> January  
Friday 30<sup>th</sup> January  
Term 2  
Monday 20<sup>th</sup> April  
Term 3  
Monday 20<sup>th</sup> July  
Term 4  
Monday 12<sup>th</sup> October  
Friday 18<sup>th</sup> December Last Day of Term

## ROCKINGHAM BEACH PRIMARY CAMPUS



CAR  
PARK



## School hours

<i>Kindergarten – Year-6</i>	
8:15am	Enter classroom: Class Organisation
8:30am	Commence School
10:30am	Recess
10:50am	Classes resume
12:50pm	Lunch
1 :20pm	Classes resume
2:30pm	School ends

## Start times

Parents are reminded that school commences promptly at 8:30am. We would ask your assistance in ensuring children arrive on time and come prepared for their day's lessons. If a child is late arriving, after 8:40am, a note of explanation is required from parents. A "Late Note" needs to be collected from the front office to hand to classroom teachers. Classroom doors open at 8.15am to allow students to transition between home and school. The school day ends at 2.30pm, please be prompt as children can become very distressed when parents are late. The school day ends at 2.30pm, please be prompt when collecting as students become distressed when parents are late.

## Arrival at school

Children should not arrive at school before 8.10 am. Before this time, teachers have a responsibility for classroom preparation. Any student arriving before this time must wait in the quadrangle until their teacher opens the classroom at 8:15am. It is expected that children will enter their class at 8:15am and prepare for the day.

## Absences

Parents are requested to advise their class teacher in **writing of the reason for their child's absence on the child's return to school or within three days of the child's first day of absence.** The school uses SMS Messaging via the Compass App to inform parents when a child is absent and there has been no notification of the absence. Parents can respond to this message and provide a reason for their child's absence.

Under Section 25 of the School Education Act 1999, parents are required to notify the principal of the reason for their child's absence in writing as soon as possible. The principal may also request a certificate from a medical practitioner to support the reason for absence. A note will be sent home regarding any unexplained absences for parents to return to the school to update our records.

Any families wishing to take their children out of school during term time must seek approval from the principal indicating their reasons for doing so. Please be aware frequent absences can have a significant impact on students' learning and socialisation.

## Accidents

If your child is injured or becomes ill, all care and attention will be given and you will be contacted. Minor injuries or illness during the day may be attended to at school and children then return to their class. In an emergency, the school will seek outside medical assistance. If you have a change of address or telephone number it is important to inform the school, so there will not be delays in contacting you.

## **Allergies**

We have some students in our school with severe and potentially life-threatening allergic reactions to nut products and eggs. Traces of nuts left on other children's hands and close contact can cause these children to have an allergic reaction.

The Rockingham Beach school community has been working together to reduce the risk to these children. You can help by not sending the following products to school with your children:

- Peanut butter, Nutella or other nut spreads, eggs
- Peanuts or other nuts
- Food where the packaging clearly states traces of nuts or eggs

Thank you for your understanding and cooperation in assisting us to provide a safe environment for all children in our care. If your child has an allergy, please ensure you notify the office and complete the appropriate medical action plans.

## **Assemblies**

Assemblies are held each fortnight on Fridays for Pre-Primary to Year 6 classes commencing at 8:40am. All classes have an opportunity to present an item at assembly during the year. Honour Certificates are presented to students at each assembly. Details of assembly dates will be advised through the Compass App, newsletters, Term Planners and the school website. All parents and community members are welcome to attend.

## **Assessment & reporting**

Assessing children's learning is a continuous process throughout the year. A Department of Education Formal Report will be issued via email at the end of Semester 1 and end of Semester 2. We use the app 'Seesaw' to share ongoing progress and achievement across all learning areas. Families are provided with a QR Code to access their child's digital portfolio on Seesaw. You are welcome at any time to come into class and look through your child's learning tasks and workbooks.

A Learning Journey afternoon is held in Term 3 to enable parents to visit classrooms and share their child's learning journey with them.

## **Attendance**

There is a link between student rates of attendance and academic success. Attendance of below 90% is generally recognised as placing a student at risk of failure and/or underachievement. This equates to one day's absence at school per fortnight. Unfortunately, it does not matter whether the absence is due to illness, family holidays, or urgent appointments. If the absence exceeds 10% of school time, there is a risk to that student's progress at school.

The figures below are worth considering:

A student with a 90% attendance rates each year over the course of 12 years of formal instruction will miss 1 year and 1 term of schooling.

A student with an 80% attendance rate over the same period effectively misses more than 2½ years of schooling.

It is a legal requirement that every child of school age attends school every day unless they are unwell.

## **Bikes and scooters**

Racks for bicycles and scooters are located near the breezeway leading to rooms 8 and 9. Children are requested to always park their bicycles in the racks. To prevent theft, it is advisable that bicycles and scooters are locked to the racks. Children are required to wear helmets. This is both a legal requirement and for their personal safety. Bikes, scooters, skateboards etc may not be ridden on school grounds or inside our boundary fences.

### **Book awards**

Class Book Awards are presented at the 'Presentation Assembly' at the end of Term 4 to all students to celebrate their endeavours during the year. Selected Year 6 students receive academic, citizenship and leadership awards at their Graduation Assembly at the end of the year.

### **Book club**

The school participates in the Scholastic Book Club program. Twice per term, brochures are distributed to students. There is no obligation for students to purchase books. All orders and payment are done online by parents. Delivery is made approximately four weeks after ordering.

### **Breakfast club**

The school operates a Breakfast Club two days per week. With the possibility of increased days during the year. This is available to all students unless parents contact the school to state otherwise.

### **Charges & fees:**

Parents receive a schedule of proposed Charges & Contributions each year. Voluntary contributions (\$60 per year) assist in providing valuable resources to support the learning programs offered. Our preferred method of payment is by using the QKR app with credit card or EFTPOS in person or over the phone or alternatively by Direct Deposit into the school's ANZ bank account:

Account Name: Rockingham Beach Primary School

Account Number: BSB: 016 440 A/C: 3409 05594

Please enter your Student / Family name as reference.



masterpass

### **Collecting students during school hours**

If you are picking up your child/ren during school times, please come to the office for an early release form and to identify yourself. If a family member or a friend is collecting your child, please ensure they bring identification. We recommend you list anyone who will be collecting your child on the contact list, including day care providers. This procedure helps to protect our students and their wellbeing. The early release form is given to the child's teacher and becomes the child's Absentee Note.

### **Confidential declaration**

In 1997, the Department of Education in Western Australia joined other Australian states to implement the National Strategy in Schools for the Prevention of Paedophilia and Other Forms of Child Abuse. All parents who assist in classrooms or with school camps and other activities need to complete a Confidential Declaration annually to comply with the Department of Education's policy. The completed forms will be always treated with the utmost confidentiality. These forms are available at the office. Parents and community members involved in any activities within the school are requested to complete one of these forms at the beginning of each school year.

### **Crunch & Sip**

Rockingham Beach Primary School is a Crunch & Sip School. Children are encouraged to eat fresh fruit & vegetables at an allocated time each day. This must be fresh fruit or vegetables (no cheese, biscuits, yoghurt, or popcorn, please). Children can drink water from their water bottles at any time throughout the day. Children are encouraged to ensure their water bottles are cleaned daily and are in classes before school commences.

### **Curriculum**

Teachers plan their learning programs using the WA K-10 Curriculum and Assessment Outline. Parents are able to view the content of the curriculum through the website: <http://k10outline.scsa.wa.edu.au/>.

**Custody agreements**

Where custody agreements pertain to your child, please advise the school office and provide relevant documentation to avoid any confusion.

**Defence force families**

A DSM (Defence Services Mentor) is employed to assist defence force families when they relocate to Rockingham Beach Primary School. Our DSM is available on Wednesday and Thursday and helps all defence children settle into their new school should they seek or require assistance. The DSM is also able to assist when students transfer to another school.

**Dental therapy**

The School Dental Service continues to provide free general and preventive dental care for all students enrolled from Pre-Primary up to Year 11. If you are not already enrolled it's not too late to enrol now! The Dental Therapy Centre is located at Bungaree Primary School and may be contacted on 9527 5658.

**Dogs on school grounds**

Except for therapy or Story Dogs, please note that dogs are not permitted on school grounds (including ovals) at any time unless prior arrangements have been made with the Principal.

**Education Support Centre**

The Rockingham Education Support Centre is our partner school located in rooms 1, 2, EC3, 19, 20, 21, 22 and 23 of our building complexes. Formal ESC placement is made by a district placement committee. Please contact the ESC Office on 9591 9777 for further information.

**Emergency contacts**

It is important that parents ensure that the office is notified of any changes of address, telephone numbers or emergency numbers, so that in the event of an emergency we can immediately contact the family. Please ensure you have at least 2 other emergency contact names and phone numbers for your child. Parents with children in Kindy and Pre-Primary should also notify class teachers of any changes in pick up arrangements.

**Enrolments**

Under the Education Act 1999, parents are required to complete an Application of Enrolment and upon the application's acceptance, an Admission Form. These Admission Forms are legal documents which, when completed, contain important information relevant to your child.

A birth certificate or similar documentary evidence of the stated date of birth is required for all new admissions together with Medicare immunisation statement and proof of address. Enrolment is not complete until this evidence is sighted.

**Excursions & incursions**

Most teachers use excursions/incursions to support their teaching programs. These require funding by parents. Every care is taken to keep the costs to a minimum. Under the Department of Education's Excursion Policy, a Medical/Consent (permission) form is required to be completed by a child's parent or guardian for each event attended. Both the permission form and payment may be completed through the QKR app. Students are not permitted to attend an excursion or incursion without these forms being completed. Parents are reminded that students are required to be in full uniform as specified by the Uniform Policy which is endorsed by the School Board.

## **Factions**

Students are placed into one of four factions on enrolment:

- Karda (Lizard) - Red
- Kwilena (Dolphin) - Blue
- Koolbardi (Magpie) - Gold
- Yongka (Kangaroo) - Green

Siblings are placed in the same faction. Faction names are derived from Noongar names for animals.

## **Fundraising**

The P&C Association conducts all school fundraising initiatives except for those that may be managed by the school in raising funds for charities such as Salvation Army Red Shield Appeal, Lions and Story Dogs. All fundraising initiatives must be cleared with the Principal who will endeavour to ensure that all such activities are well-spaced across the calendar of school events.

## **Hats**

In line with recommendations from the Cancer Council of Western Australia, our school has adopted a 'No hat, play in the shade' policy all year round. This means that for sport and physical education, children will not be able to participate unless they are wearing a bucket hat or a wide-brimmed hat. We encourage our children to be 'Sun Smart' and ensure they cover their heads, necks and face with an appropriate hat when playing outside. Baseball caps are not a suitable hat so children will not be allowed to wear them at school. During lunch and recess breaks, children without hats will be directed to play in the covered assembly area or on verandahs.

## **Health information**

Medical forms will be sent home if you have informed the school that your child has a medical condition. For an incursion / excursion, you will receive an SMS notification advising that the incursion/excursion is available for your completion through the QKR App. Please ensure that permission and any relevant health information is given before the closing date.

## **Head lice**

It is expected that all parents will monitor their child's hair for signs of head lice and treat accordingly. Where there is an outbreak of head lice within a classroom, a message will be sent home to all parents with children in that class. Please be vigilant with this as it can cause families' distress.

## **Homework**

We encourage parents to be partners in their children's education. All children should be reading every night to develop their skills and foster a lifelong enjoyment of reading. Homework will entail finishing off work not completed in class, research projects, word/sound lists or tasks required for activities during class. We value the time that children spend doing sports, music, or other activities after school as members of clubs or as a family.

## **Illness**

We believe that the best place for an ill child is with his/her parents. Please consider others if your child has been ill within the last 24 hours. This includes high temperature, vomiting, eye, ear, or nose discharge. The school is unable to look after children who become sick during the day. Where such an instance occurs, parents will be contacted and arrangements made for child/ren to go home. It is important that the office has details of the family's current emergency contact details.

It is possible that at some time during your child's education he/she will contract one of the common diseases of childhood. Parents are asked to note the exclusion periods for particular diseases, as the danger of spreading the infection is prominent not only whilst the child is suffering from early symptoms, but they can still retain infection in their person after symptoms fade.

For some conditions, exclusion period details are provided by the Health Department:

#### RECOMMENDED MINIMUM PERIODS OF EXCLUSION FROM SCHOOL FOR CONTACTS / CASES OF INFECTIOUS DISEASES

CONDITION	EXCLUSION	EXCLUSION OF CONTACTS
Chicken pox	Exclude until all vesicles have crusted.	Refer any immuno-suppressed children (e.g., leukaemia patients) to their doctor. Do not exclude other contacts.
Conjunctivitis	Exclude until discharge from eyes has ceased	Do not exclude.
Diarrhoea	Exclude until diarrhoea has ceased.	Do not exclude.
Hand, Foot and Mouth disease	Exclude until vesicles have crusted.	Do not exclude.
Hepatitis A	Exclude until 14 days after onset of illness or 7 days after jaundice appears.	Do not exclude. Contact management will be coordinated by Department of Health staff.
Herpes simplex "Cold Sores"	Young children unable to comply with good oral hygiene practices should be excluded if lesions are uncovered and weeping.	Do not exclude.
Impetigo	Exclude until day after antibiotic treatment has commenced. Lesions on exposed skin surfaces should be covered with a waterproof dressing.	Do not exclude.
Measles	Exclude for 4 days after the onset of rash.	Do not exclude vaccinated or previously infected contacts. All other contacts should be excluded until 14 days after the onset of the rash in the last case. If susceptible contacts are vaccinated within 72 hours of their first contact with the first case, they may return to school following vaccination. Contact management will be coordinated by Department of Health staff.
Meningococcal infection	Exclude for 24 hours after antibiotic treatment commenced.	Do not exclude. Contact management will be coordinated by Department of Health staff.
Molluscum contagiosum	Do not exclude.	Do not exclude.
Mumps	Exclude for 9 days after onset of symptoms.	Do not exclude.
Parvovirus (B19 erythema infectiosum, fifth disease)	Exclude until well.	Pregnant women who have been exposed to parvovirus B19 should consult their doctor.
Ringworm, scabies, pediculosis (lice), trachoma	Exclude for 24 hours after treatment has commenced.	Do not exclude.
Rubella (german measles)	Exclude for 4 days after onset of rash.	Do not exclude. Refer pregnant contacts to their doctor.
Streptococcal infection (including scarlet fever)	Exclude for 24 hours after antibiotic treatment has commenced.	Do not exclude.
Whooping cough	Exclude for 21 days from the onset of cough or for 5 days after starting antibiotic treatment.	Contact management will be coordinated by Department of Health staff.
Worms (intestinal)	Exclude until diarrhoea has ceased.	Do not exclude.

#### Immunisation status

Parents are asked to advise the school as your child's immunisation status is updated. Up to date immunisation details for your child is available from Australian Childhood Immunisation Register at <http://www.humanservices.gov.au/customer/services/medicare/australian-childhood-immunisation-register>

#### Insurance cover and school children

To avoid any misunderstandings regarding school children and insurance cover, your attention is drawn to the following:

- The Department of Education does not insure children against injury at school or on an excursion, camp, visit, etc. This is the responsibility of the parent. School children's accident insurance cover is available from various insurance companies.
- The Department of Education does have public liability insurance cover that covers their liability in cases of accidents caused through defects in school buildings, equipment, or playgrounds, or through negligence on the part of an employee of the Department.
- On school excursions, camps, swimming etc, whether children travel by bus or private transport, they are covered while travelling by normal third-party insurance cover, the premium for which is part of both car and bus registration contributions.
- Bus companies carry an additional public liability policy, but again it would only cover negligence on the part of the company.

### **In-Term swimming**

Each year, children in Pre-Primary to Year 6 are offered swimming lessons held during term time. No tuition contributions are charged for these lessons although bus transport and pool admission charges must be met by parents. These lessons are part of the school curriculum. Pre-Primary to Year 6 students attend the Rockingham Aquatic Centre. Dates will be advised through the school's newsletter, permission and payment is to be made via the QKR App.

### **Internet and social networking**

Parents should be aware that most social media platforms now have a minimum age of 16 under the Online Safety Amendment (Social Media Minimum Age) Act 2024. Primary-aged children should not have social media accounts or access to these platforms. Parents are encouraged to monitor their child's online activity and discuss safe, respectful and age-appropriate internet use.

At school, internet access is supervised and restricted to educational purposes. Inappropriate or unsafe online behaviour may result in loss of computer or internet privileges. Families are encouraged to visit the eSafety Commissioners website for advice on online safety and reporting concerns.

### **Leaving school grounds**

Children are not permitted to leave the school grounds at any time without a written request from parents. Parents collecting students before the end of a school day must sign out their child/ren on the office iPad prior to collecting their child from the classroom.

### **Library**

Children may borrow books from the library for up to one week at a time which may be renewed upon presentation of the book/s. If books are lost, parents are asked to pay for the cost of the book. Should the book be located and returned in good condition a full refund is made. Library bags are required for borrowing of books. Please ensure library books are treated with respect and returned when due. Volunteers are needed to help with book repairs and other library duties. Please contact the school if you wish to give assistance.

The library houses a bank of computers which students are permitted to access during rostered class times and when the library is open during break times for computer work, research activities, general reading, education and games. The library is fully automated and is staffed by a Library Officer. There are also extensive parent resources available for loan to parents.

### **Lost property**

All articles of clothing, which may be removed, such as hats and jumpers, should be clearly marked with the child's full name. This is most important during swimming lessons. A lost property bin is located adjacent to the double glass doors near the deputy's office. Office staff frequently check lost property, and any named item is sent to the classroom for the return to the student. Please check for misplaced items regularly.

### **Mathletics**

Students in Years PP to 6 will be using *Mathletics* in their mathematics program at school and will be encouraged to access the resource at home to consolidate their mathematics skills. Logins will be provided by the classroom teacher.

## **Medication**

Please read the Administration of Medication Policy below. A reminder that children's asthma puffers are to be always kept with them. Medication should be handed to the front office for safe keeping and must not be left in student's bags.

### Administration of medication

Where there is agreement between staff and parents through written instruction by a Medical Practitioner and a parent/guardian, prescribed medication can be administered by school staff. Medical forms will need to be completed when a student is requiring any type of medication. These forms are available from the front office or on the school's website.

All medication, including non-prescription items, must have a pharmacist label, listing the student's details, dosage and times / frequency of administering.

The student will be supervised/assisted by school staff in administering their medication where there is a written agreement to do so. Where possible, it is requested that parents/guardians ask their doctor to stagger the doses around the school day. Students should not keep any medication in their bags.

It is the parents'/guardians' responsibility to provide the school with adequate information regarding the details of the child's medical condition which may require specific action and/or treatment under emergency conditions (i.e. Asthma, Diabetes and serious allergic reaction). A Health Care Plan and Emergency Action Plan will then be developed, if necessary, between the school, parents, family doctor and school nurse, if applicable.

All medication must only be delivered to the school by the child's parent/guardian and must be accompanied by the completed medical form. Medication which is not labelled correctly will not be accepted for use. It is the parents/guardians responsibility to ensure that medication is clearly labelled by a pharmacist, is not out of date and is provided in sufficient quantities for the child's needs.

Parents wanting students to take non-prescription drugs such as paracetamol are still required to fill out the medical forms and have a pharmacist label attached to the medication.

## **Mobile phones**

We understand the need for some children to have mobile phones with them at school e.g., for security reasons walking to and from school. If this is the case, your child's mobile phone needs to be handed in to the office. Under no circumstances should mobile phones be brought into class by students or left in school bags. The school takes no responsibility for the loss of mobile phones or other electronic devices such as iPads etc.

## **Money, toys & valuables**

Children must not leave money or valuables in their bags, desks etc.

No responsibility can be taken by the school for damage, loss, or theft of any non-school item, such as electronic devices, jewellery, toys, sport equipment etc. brought to the school by the children. Parents are asked to discourage students from bringing toys to school.

## **Music**

All students from Pre-Primary to Year 6 access Music lessons provided by the Music Specialist teacher every week. Students have opportunities to become members of the Choir. The choir performs publicly several times a year.

Year 4 students can test for entry into the School Instrumental Music (SIM) program to learn an instrument.

**Newsletters**

A Newsletter is produced every three weeks on a Friday. The newsletters are to inform parents of school activities and forthcoming events. Community notices are welcomed. We ask that all families regularly read the newsletter. Information regarding special days or meetings will be sent home where necessary.

**Nurse**

The school Health Nurse visits the school throughout the term. Full medical checks are no longer part of the program. All Kindergarten children are screened and new Pre-Primary students are assessed.

**Out of school hours care (OSHC)**

An onsite out-of-school hours' care is available through "TheirCare, their contact number is 0492 016 000..

**Parents & Citizens Association**

The Parents and Citizens Association has a valuable role to play in the development of the school's resources and facilities. Its purpose is to assist staff in providing a better education for our children. All parents are invited to attend the P&C meetings held on Monday at 8:40am in Week 3 and Week 8 of each term in the Staffroom. All families are encouraged to join the P & C Association. Membership fee is \$1.00. Please see the office for contact details of P&C Committee members.

**Parent communication**

We use a range of strategies to ensure our parent community are well informed of what is happening at school. These include the Compass App, our school newsletter, email and sms alerts. Individual notes go home with students for particular events and major events are highlighted on our electronic school sign at the front of the school.

**Parent information**

All teachers will hold a welcome meeting in Term 1 to introduce themselves and to share a little about the year ahead. An information package outlining classroom policy, expectations and programs for the year and a class timetable will be provided.

**Parent meetings**

We encourage you to keep in close contact with your child's teacher regarding their progress by arranging a parent meeting. Parents are encouraged to visit the school to discuss with your child's teacher any problems or concerns you may have. Teachers are very busy before school preparing for the day's lessons so making an appointment to discuss your child at a time when they can give you their full attention and privacy is advised.

**Parking**

Parking is an issue around the school in the peak times before and after school. Please exercise caution when dropping off or collecting your children. Parents are asked not to park in the staff carpark in front of the administration building. Students are not to walk through the carparks at any time. Parents are requested not to park in bus stop bays. A drop off and pick-up area (kiss & drop) is located adjacent to the undercover area. Patience is required when using the kiss and drop. There is also parking at the rear of the school, accessed from Fisher St. Please observe the disabled signs.

**Payments**

Our preferred methods for any payments that parents need to make to the school for fees, excursions, incursions, school photos etc. are via the QKR app, EFTPOS or credit card payments at the school office.

### **Physical Education**

It is Department of Education policy that all children will engage in 2 hours of physical activities a week. It is important that all children are suitably attired to participate in sporting activities. Children should have an appropriate hat, water bottle and suitable footwear. If a child cannot participate for medical reasons, then a note must be sent to the classroom teacher. Interschool sport takes place for selected middle and upper primary students. Separate Faction Athletics Carnivals are held for Kindy and PP to year 6 students during Term 3.

### **Positive Behaviour Support**

At RBPS, Positive Behaviour Support (PBS) is our school-wide approach aimed at improving the academic outcomes and building a school community where everyone feels safe and has a sense of belonging. PBS uses consistent responses to behaviour, by using a common language to explicitly teach expectations. It teaches students to accept responsibility for both learning and behaviour by reinforcing our school values. At RBPS, our values are Respectful, Resilient, Inclusive, Curious and Kind.

### **Primary School Board**

The Board oversees the schools' financial and educational planning as well as assisting with policy development. Elections for vacant board positions will be advertised through the school newsletter.

The School Board is formed, under the provisions of the School Education Act 1999, with the fundamental purpose of enabling parents and members of the community to engage in activities that are in the best interests of students and that will enhance the education provided by the school. The role of the School Board is that of involvement in the governance of the school. This means taking part in the shaping and monitoring of the school's objectives, priorities and general policy directions.

Members of the School Board include the principal, teachers, parents and the local community. Its goals are:

- Support the implementation of Department of Education policy
- Support the provision of exemplary and equitable education for all students
- Foster the pursuit of excellence and the development of a positive work ethic throughout the school
- Encourage community spirit and pride in Rockingham Beach Primary School.

### **Primary extension & challenge (PEAC) program**

The PEAC program provides special courses for gifted and talented primary school students in Years 5-6. Students are tested in Year 4 and letters offering placements are forwarded to parents. Responsibility for transporting students to PEAC courses is the parents.

Once students have been accepted into PEAC they can complete courses that provide social interaction with like-minded peers and covers thinking strategies, subject areas and time management skills. Courses run for a day a week during normal school times at designated PEAC centres.

### **Psychologist**

The School Psychologist visits the school 2 days each week for the purpose of assisting teachers in the planning of programs for children with particular educational needs. If parents have concerns regarding their child, please speak to a Deputy Principal, who manages Student Services in the school. They will then refer you to the School Psychologist if appropriate. Parental permission will be sought before referring students to the School Psychologist

## Reporting to parents

Reporting to parents will occur in different ways throughout the year. You are encouraged to discuss your child's progress regularly with their teacher.

### *Kindergarten to Year 6:*

Term One	Welcome meeting
Term Two	End of Semester One Report (K-6)
Term Three	NAPLAN reports for Year 3 and 5 students: Learning Journey (K-6)
Term Four	End of Year Report (K-6)

## School watch

Children should only be on the school grounds out of school hours if they are under the direct supervision of a teacher or another adult who has been given approval to use the school. The assistance of parents is requested in helping to stop vandalism and theft at the school. If you see any suspicious behaviour in or around the school outside of school hours, please contact one of the numbers listed. No further action will be needed; as the person you contact will do whatever is necessary.

Police Communication: **131 444** School Security: **1800 177 777**

## Student leaders

The Rockingham Beach Student Leaders are Year 6 students who are elected by their peers. Leaders have a peer support role and are involved in some of the duties associated with the provision of academic, sport and leisure interests of all students attending the school.

## Student requirements

In Western Australia, government funds provide most resources used by children. However, personal items of stationery remain the responsibility of parents. Student Personal Items Lists will be distributed in Term 4 for the following year. Copies of the lists are available on the school website to download. Parents are free to purchase the items on the list from wherever they choose. Our school uses Campion to supply the personal items if you wish to do so. Items are delivered to the school for collection prior to the end of the year. Please ensure all items clearly show your child's name. Parents may be asked to replenish personal items throughout the year.

## Term planners

Term planners are available on Compass and the school website to assist parents with planning for school activities. Additional information will be noted on the Compass App, in the newsletter as events approach. Also check our electronic sign at the front of the school.

## Transfers

Where it is known that a child is going to transfer schools, early advice to the school office will ensure that the Department obligations associated with such transfers are completed in time to accompany the child's move. Students take with them all their personal belongings, and if transferring interstate or overseas, their school records, reports etc. Please ensure that any resources belonging to the school are left at the school before leaving ie. library books, home readers.

## Transition

During Term 4, opportunities will be provided for Kindergarten to Year 5 students to visit their new classrooms helping them adjust smoothly to their next year level. Year 6 students will participate in a Secondary School Transition Program during Term 4.

## Uniform

The Rockingham Beach school community believes a school dress code:

- fosters and enhances the public image of the school.
- assists in building school and team spirit.
- allows quick identification of our students and promotes a safer school environment.
- ensures students are safely dressed for specific school activities.
- promotes equity among students; and
- fosters an understanding amongst students that being suitably groomed is an expectation of any future workplace.

The School Board strongly supports the school in insisting that all children wear the approved school uniform. Students not following the dress code may be denied the opportunity to represent their school at official school activities including choir, sporting and social events.

<b><u>Girls</u></b>	<i>Summer Attire:</i>	Bottle green shorts, skirt or skorts, yellow school polo shirt or green and white checked school dress.
	<i>Winter Attire:</i>	Bottle green tracksuit pants or long green pants, (no denim) yellow school polo shirt, bottle green school jacket.
<b><u>Boys</u></b>	<i>Summer Attire</i>	Yellow school polo shirt, bottle green mid-thigh length shorts (No football shorts, board shorts, brief shorts, or denim).
	<i>Winter Attire:</i>	Bottle green tracksuit pants, long green pants (no denim) yellow school polo shirt, bottle green school jacket.
<b><u>Hats</u></b>		Bottle green wide-brimmed hat or bucket hat (no baseball caps)
<b><u>Faction Sportswear</u></b>		Faction t-shirt, bottle green shorts, skirt or skorts.
<b><u>Interschool Sportswear</u></b>		
	<i>Girls:</i>	School polo shirt, bottle green sports skirt or skorts.
	<i>Boys:</i>	School polo shirt, bottle green shorts.

All clothing items are available from Uniform Concepts in Port Kennedy or Jandakot. Please visit [www.nellgray.com.au](http://www.nellgray.com.au). Families who experience financial difficulties regarding the purchase of a uniform, should contact the Principal or Deputy Principals as we may be able to provide support.

Children are required to wear **suitable footwear** for health and safety reasons. Appropriate footwear includes sandals, joggers, shoes and socks. Inappropriate footwear includes high heels or platform shoes, thongs, or slip-ons and ugg boots. Sandals are not considered appropriate during winter and autumn.

### Make-up & hair styles

When students are in uniform, make-up (mascara, nail polish etc) is not to be worn. While the school recognises that students may like to express their individuality through wearing a range of hair styles, radical hairstyles are discouraged, and the colouring of hair is not acceptable or compatible with the school uniform philosophy. Long hair needs to be tied up.

### Jewellery

Department of Education policy discourages the wearing of jewellery to school. Dangling earrings, long necklaces and bracelets can become a personal safety issue. If children need to wear rings or bracelets for health or specific reasons, parents are required to write a note explaining the reason. No responsibility will be accepted by the school for the loss or damage of jewellery.

### Modification to the dress code

Students who, for religious or health reasons, may wish to modify the school dress code are required to make an appointment with the principal. Staff will be informed of any student granted a modification to the dress code.

### **Visitors on school grounds**

All visitors on the school grounds, which include parents and carers, must sign in at the front office on arrival and sign out as they leave. This will exclude visits for assemblies, special functions and sports carnivals.

### **Voluntary contributions**

Voluntary contributions are used to enrich the opportunities available to your child by assisting us in providing additional materials and programs. Library books, subject resource materials, audio visual material as well as art and craft materials are purchased from contributions received.

School fees are \$60 per student, and \$150 for three or more children, and can be paid in full or by instalment at the school office via EFTPOS or the QKR App.

### **Volunteers**

All volunteers in classrooms or on excursions must sign a Confidentiality Declaration Form available from the office.

### **Working with children check**

All staff are required by law to have a current Working with Children Check. Parents attending school camps are also required to have one. For all other activities, parents should complete a Confidential Declaration form. These are updated annually and are available at the office.

### **Year six graduation:**

The final assembly of the year is the Year 6 Graduation Assembly. Various book awards are presented to selected year six students (see Book Awards). Year Six students have the opportunity to attend a special Graduation Lunch and activity during the final week of the school year. These are optional and Invitation only activities and are paid for by parents.

# ROCKINGHAM BEACH KINDERGARTEN INFORMATION

## Welcome to Rockingham Beach Kindergarten. The program aims to:

- Provide children with the opportunity to enjoy a safe and stimulating learning environment
- Encourage individuality, independence and the development of social, emotional, creative, intellectual and physical skills
- Promote the opportunity for open communication between parents and staff by encouraging parent interest and participation in the program
- Provide for and integrate those with special needs and different cultural backgrounds

## Sessions times

Students attend kindergarten for 15 hours a week (2½ days). Children attend 2 days one week and 3 days on the alternate weeks. A schedule of attendance for your child's kindy group will be provided at the start of the year.

## Arrivals

Parents are required to stay with their children outside until the doors open. For safety reasons, it is very important that children are not left unattended by parents and are brought into the classroom and handed into the care of the teacher. Parents and children are welcome into the room at 8:15am to complete a puzzle, table activity or read a book until 8:40am when the classroom bell will be rung. This enables us to say hello and discuss any daily issues that may need attending to.

Playground equipment is not to be used before and after school due to "Duty of Care".

## Departure

Please be prompt when picking up your child. Children can become quite distressed if their parent is late picking them up and other children have gone. Remember, at this age, children can feel that parents have "forgotten" them. Please ring the school if you are going to be late, as it saves a child becoming distressed. Our phone number is **9591 6700** and the office will let the teacher know.

Please collect children from the door. If another person other than the parents or legal guardian is going to collect the child, including day care providers, a note must be written to identify the person. If this is a regular occurrence, the person will need to be added to your emergency contact list with the office.

The Duty of Care owed by a teacher to a Kindergarten student necessitates the teacher being satisfied that no foreseeable harm will come to the student when discharging him/her at the end of the school day. **This kindergarten adheres to the Department of Education's policy that the child must be collected and delivered by a parent or adult carer over the age of 18.**

## Attendance

While there is no legal requirement for children of pre-compulsory age to be enrolled in kindergarten, once enrolled, those students must attend as required by Section 23 of the School Education Act 1999.

At Rockingham Beach Primary School, parents are requested to advise their class teacher in writing of the reason for their child's absence on the child's return to school or within three days of the child's first day of absence to meet with the requirements of Section 25 of the School Education Act 1999.

Please inform the school if your child will be away for extended periods. Late arrivals to school must collect a late note from the school office. If you need to pick up your child early, a note must first be collected from the school office.

## **Health**

It is appreciated if you are able to keep us up to date with matters concerning your child's health and well-being. Often a simple change in routine or the home environment may be enough to cause an unhappy child. Children should be kept at home when not well or displaying obvious symptoms of a virus, cold or upset stomach. Please consider others if your child has been ill within the last 24 hours. Infections can spread very quickly.

Asthma and Allergies require the parent to complete a Health Care Form and an Emergency Action Plan form. These forms can be obtained from the school office. Contact details (e.g., phone and mobile) must be kept up to date with the office and class teacher.

## **How you can support your child at home**

- Practise separation. It is important for your child to learn to be independent.
- Encourage your child to be responsible for their belongings.
- Develop their language, listening and concentration skills. Read stories to them and talk about the story, play memory games, sing songs together.
- Develop their numeracy skills. Sing counting songs, play matching games, count objects, and learn the names of the shapes.
- Help your child to develop a healthy self-esteem, so that they will be able to face minor problems and meet new challenges.
- Teach your child to respect others and their possessions. The hardest thing for a child to do is to share their space and often their belongings.
- Maintain a positive approach towards school.

## **Infectious diseases**

For certain diseases, children have to be excluded for a specific time. Please refer to the Infectious Diseases information guide in this Booklet.

## **On the first day**

- Be organised. Have your child's clothes, shoes, water bottle and bag ready so that it is not a rush in the morning. Be on time.
- Write your child's name on their bag, hat, uniform, food containers and water bottle. Stationary supplies do not need to be labelled.
- Establish a routine right from the start. Give yourself enough time to get ready.
- Provide a nutritious breakfast. It has been proven that children who eat a healthy breakfast have better concentration skills.
- Introduce your child to the teacher who will show you where to place their water bottle, fruit and school supplies. Each child will have a named pigeonhole where they can keep their work.
- Leave your child's hat and lunch in their bag and the bag remains outside the classroom
- Show them where the toilets are located, and then explore the room.
- Finally complete a puzzle or read a book with your child and, if they are ready, leave quietly at 8:40am. If they are not ready, then you are welcome to stay until the time is right; the teacher will let you know when.
- Collect your child on time, as they will have lots to tell you.

## **Parent help roster**

The Parent Help Roster will operate when staff have had some time to settle the children into the kindergarten routine. Your teacher will notify you when the roster begins in your classroom.

The roster enables parents to learn about the kindergarten program and see how their child is developing and interacting with other children. We encourage all parents to be involved and encourage visits from grandparents and other relatives.

## **Reporting to parents**

Reports will be issued at the end of Semester 1 and Semester 2.

## **What to bring**

- A large school bag (children will make many things which do not fit into small bags. Especially when lunch boxes and jumpers take up a large portion of space).
- A school hat – “NO HAT – PLAY IN THE SHADE” – rules apply all year round.
- Small tube of sunscreen
- Spare set of clothes in case of ‘accidents’.
- Sandals or shoes which are appropriate for running and climbing.
- Crunch & Sip - each child brings their own piece of fruit/vegetable (whole or in a container) to eat during the Crunch & Sip break. This must be fresh fruit or vegetables (no dried fruit, cheese, biscuits, yoghurt, or popcorn, please).
- A named drink bottle full of water (no cordial) and a packed lunch (in a named container).
- Student personal items list.

## **What to wear**

Children will be involved in many activities, such as painting, gluing, water play and climbing. It is suggested that clothing is chosen with these activities in mind. We encourage children to wear school uniform. It is imperative that ALL items of clothing are labelled with your child’s name.

We encourage children to be active outdoors. Children will be climbing equipment, running, crawling and playing in the sand pit. Skorts, shorts and track pants may be more appropriate than skirts and dresses for the girls. It is also important that appropriate footwear be worn i.e., shoes which cover the toes and heel, so that these activities can be carried out with ease and safety.

Shoes must be worn outdoors. Bare feet are not permitted for safety reasons.

## **What your child will do at Kindergarten**

The staff at Rockingham Beach Kindergarten aim to provide a happy, relaxed and stimulating learning environment where all the children are given the opportunity to encounter new challenges and experiences. The program is based on principles that children learn through active play and that they all develop at different rates. We aim to cater for their individual needs and interests. A thematic approach is used as it incorporates the key learning areas as well as immersing the children in the topic. Literacy and Numeracy are a significant focus of the learning program. Each child will be involved in thoughtfully structured play activities.

Children will learn to:

- Share and co-operate with other children and adults.
- Work independently and select and participate in a variety of activities.
- Follow simple rules and routines.
- Develop the ability and confidence to communicate verbally and non-verbally their thoughts, ideas and feelings.

## ROCKINGHAM BEACH PRE-PRIMARY INFORMATION

The Pre-Primary year is one of excitement for children and parents. The foundations laid during the year are very important and can set the pattern for many years to come. A key to the year being successful is the communication between parents and teachers. Please keep us informed about any changes that may have some bearing on your child's educational progress. We will provide regular information to you about the things that are happening at school. Education is a partnership. By working together, parents and teachers can ensure that every child gets off to a good start at Rockingham Beach Pre-Primary.

Pre-Primary commences at **8.30am**. The classroom will be open from **8.15am** each morning.

### Arrival at pre-primary

Please encourage your child to unpack their own school bags on arrival at school. It is important that the children become independent, although they may still require you to remind them of what they need to do.

Parents are required to stay with their children outside until the doors open. For safety reasons, it is very important that children are not left unattended by parents and are brought into the classroom and handed into the care of the teacher. Parents and children are welcome into the room at 8:15am to complete a table activity or read a book until 8:30am.

Playground equipment is not to be used before and after school due to "Duty of Care".

### Clothing

As Pre-Primary is now the first compulsory year of schooling, children are required to wear school uniform. Children will be provided with aprons for messy activities, but please note clothing may still become soiled. It is school policy for students to wear bottle green bucket style hats at school – "No hat, play in the shade" rule applies in Pre-Primary.

As a safety precaution, suitable shoes must be worn at Pre-Primary. These may include sandals, sneakers and other closed in footwear that is appropriate for climbing etc. No thongs or backless shoes please.

Please include a spare set of clothes in case of little accidents. Have them in a plastic bag in their everyday bag throughout the year. Accidents can occur when children are engaged in activities.

*Please ensure that all items of clothing, including shoes are marked clearly with your child's name.*

### Collecting your child

Please ensure that you are available to collect your child promptly from the Pre-Primary. Being late can cause your child to become distressed. If you are unable to collect your child on time, please advise the Pre-Primary staff and the name of the person collecting your child.

The Duty of Care owed by a teacher to a Pre-Primary student necessitates the teacher being satisfied that no foreseeable harm will come to the student when discharging him/her at the end of the school day. A child will only be allowed to leave the centre accompanied by a nominated parent/caregiver. **Older siblings will not be given the care of Pre-Primary children.**

### D.O.T.T. (Duties Other Than Teaching) time

As Pre-Primary is a full-time program, teachers are provided with DOTT time for preparation of programs and activities.

### Excursions & incursions

Children will have the opportunity to participate in some excursions/incursions throughout the year. The cost for these is kept to a minimum and information will be sent home when these arise.

## **How you can support your child at home**

- Read books with them each night.
- Encourage them to write their own name. Please only use capital letters for the start of names.
- Encourage them to have a go at writing – write words for them to copy, make shopping lists together, and allow them to role play write. Learn the Alphabet sounds. Play games, do alphabet puzzles, read alphabet books, show them the symbol and say the sound each letter makes.
- Count numbers. Sing songs that use numbers, play number games, nursery rhymes, etc. Talk about the name of each number when looking at the symbols.
- Practice fine motor skills, use scissors to cut out pictures that are dotted which the children trace over. Use tweezers to get beans out of a container. Draw pictures by drawing shapes.
- Practice separation. It is important for your child to learn to be independent.
- Encourage your child to be responsible for their belongings.
- Develop their language, listening and concentration skills. Read stories to them, play memory games, sing songs and nursery rhymes together.
- Develop their numeracy skills. Singing counting songs, playing matching games.
- Help your child to develop a healthy self-esteem, so that they will be able to face minor problems and meet new challenges.
- Teach your child to respect others and their possessions. The hardest thing for a child to do is to share their space and often their belongings.
- Maintain a positive approach towards school.

## **Lunch**

All lunch that is not eaten will be returned in their lunch container each day so that you can monitor the amount of food your child is eating.

## **Absences**

Please inform the school if your child will be away for extended periods. A written note of absence is a legal requirement when a child is absent from Pre-Primary. Students who are late to school after 8:40am must collect a late note from the school office.

## **Parent roster**

Throughout the year you may be invited to place your name on the available “Parent Helper Roster”. A roster will be available at the beginning of each term. This roster allows you to share your child’s learning experiences.

Unfortunately, due to Duty of Care guidelines and to allow for maximum participation, we would prefer that babies and toddlers not attend with their parents on roster.

## **Reporting to parents**

Pre-Primary is now the first compulsory year of schooling. In line with Department of Education policy, a formal report will be provided to parents at the end of each semester which will outline your child’s achievement in core learning areas. We encourage parents to discuss their child’s progress regularly with their teacher. Please inform us as soon as possible of any issues/incidents that may affect your child’s learning or attitude to school.

### **What to bring to pre-primary?**

**Large School bag** – Please mark child's name clearly on the rear or side of the bag. (Please note children find it difficult to pack small bags and fit in all their equipment)

**Drink bottle** – marked with child's name clearly on the front.

**Crunch & Sip** - each child brings their own piece of fruit/vegetable (whole or in a container) to eat during the Crunch & Sip break. This must be fruit or vegetables (no cheese, biscuits, yoghurt, or popcorn, please). If needed, please cut fruit.

**Lunch:** in a named container that children can open.

**Hat** – Children require a bottle green broad-brimmed or bucket hat to play outside. Our uniform hat is available through Uniform Concepts in Port Kennedy and Jandakot.

**Library bag** - Please write the student's name clearly on the outside of the Library Bag.

**Spare Clothing** – just in case of 'accidents', water play or getting wet during winter.

### **What your child will do at pre-primary**

The staff at Rockingham Beach Pre-Primary aim to provide a happy and stimulating learning environment where all the children are given equal opportunity to encounter new challenges and experiences. The program is based on principles that children learn through active play and that they all develop at different rates. We aim to cater for their individual needs. Literacy and Numeracy are a significant focus of the learning program. Teachers use the West Australian K-10 Curriculum for the Foundation (Pre-Primary) year to plan their teaching and learning program.

Students will also learn to:

- Share and co-operate with other children and adults.
- Work independently and select and participate in a variety of activities.
- Follow simple rules and routines.
- Develop the ability and confidence to communicate verbally and non-verbally their thoughts, ideas and feelings.

# Communication



## Compass

All communication to parents is via the Compass App. Including daily calendar's, attendance and events.



## Payments

**Qkr** is a FREE app to enable mobile payment for school-based accounts to save parents' time. The app enables parents to use their smartphone or tablet to make payments and give permission for school fees and excursions without having to give their children cash to carry to school.

Our other options are EFTPOS in person or over the phone or direct deposit into the school's bank account (BSB: 016-440; Account 3409 05594; enter your student/family name as the reference)

## Uniforms

The uniform shop is managed off site and the contact details are as follows:

Uniform Concepts, Unit 24/26 Solomon Road, Jandakot, Tel: 9270 4650

4/1 Sunlight Drive, Port Kennedy, Tel: 9270 4670

website : [www.nellgray.com.au](http://www.nellgray.com.au)

email : [portkenedy@uc.nellgray.com.au](mailto:portkenedy@uc.nellgray.com.au) or [jandakot@uc.nellgray.com.au](mailto:jandakot@uc.nellgray.com.au)



Rockingham Beach  
Primary School

## Student Mobile Phone - Policy

The Department of Education does not permit student use of mobile phones in public schools unless for medical or teacher directed educational purpose.

It is important to note that it is not a requirement at our school for students to have a mobile phone at school.

Our school recognises that an increasing number of parents/carers who for safety, security and/or emergency purposes wish to provide their children with mobile phones. This policy details the conditions under which mobile phones are permitted at Rockingham Beach Primary School.

### Conditions of Use

- The use of mobile phones for all students will be banned from the time they arrive at school to the conclusion of the school day. This includes before school and at break times. Students are not permitted to have mobile phones in their possession during the school day.
- Mobile phones must be switched off and taken to the administration office before the school day begins and collected at the end of the school day. Our office staff will securely store student mobile phones during the school day.
- The school accepts no responsibility for any loss or damage incurred to phones brought to school

### Exemptions and Communication

- Exemptions to this ban include where a student requires a mobile phone to monitor a health condition as part of a school approved documented health care plan.
- Smart watches must be in “aeroplane mode” so phone calls and messages cannot be sent or received during the school day.
- While at school students are the responsibility of the school. All communication between parents and students during school hours, should occur via the school’s administration.

Rockingham Beach Primary School has duty of care for all students when they are attending the school. In emergencies, where students need to get in contact with parents/carers, students are to notify the appropriate school staff. If parents/carers need to contact their children, they are required to contact the school directly.

### Breaches of this Policy

- Breaches of this policy will be managed in accordance with the *School Behaviour Management Policy and Procedures*.
- Students who do not comply with this policy will have their mobile phone confiscated and held at the administration office. The parent/carer will be informed and requested to collect the mobile phone at their earliest convenience.
- In the case of repeated inappropriate mobile phone use by a student, the principal may request the withdrawing of the mobile phone from the school for a determined period or permanently.

### Further Guidance

*For the purposes of this policy, ‘mobile phones’ includes smart watches and associated listening accessories, such as, but not limited to, headphones and ear buds.*



# D·S·M·

## Amanda Fitzgerald



Rockingham Beach  
Primary Campus

♥ ♥ Just a “real normal” Mama to two energetic kind boys ♥ ♥



: The beach (rainy|windy|sunny!), being outdoors, laughing and music



: Brussel sprouts and ironing!

### What does a Defence School Mentor do?

Defence School Mentors (DSM) work to minimise the impact of mobility on education and build the capability of the school in supporting Defence Students and their families.

Mentors are based within eligible primary and secondary schools, for the purpose of providing support to the children of Defence families through on-site, direct and flexible assistance to students, parents, teachers and other support services.

This may look like:

- Assisting new students to integrate into the school and local community
- Monitoring and developing the social and emotional wellbeing of Defence students
- Providing support to Defence students during times of parental absence
- Referring Defence students to services or school programs that meet their needs

### Programs and activities at Rockingham Beach Primary Campus

**Breakfast Club:** Wednesdays & Thursdays 8:00am–8:15am - Bubble Room (Art Block)

**Lunch time Activities:** Thursdays – Defence Crew (Room 17)

**Peer Support:** Building peer connections and social / emotional resilience by facilitating Classroom and/or Year group breakouts in consultation with the Classroom Teachers.

**Individual Support:** 1:1 session by referral from Classroom Teacher and Associate Principal with particular attention to parental absence, peer connection or preparation for transitioning / posting to and from school.

### Referrals and Support

Parents are always welcome to come and have a chat, feel free to seek me out or contact me.

If you would like to refer your child for specific Defence support, please let your child's classroom teacher know and they will arrange a formal 1:1 referral.

RBPS asks you to bear in mind with our large Defence Community, wait times may apply.

### Contact Your Defence School Mentor

**Working Days:** Wednesday & Thursday **Office:** Room 17 **Tel:** 9591 6700

**Email:** [amanda.fitzgerald@education.wa.edu.au](mailto:amanda.fitzgerald@education.wa.edu.au)

**For more info about DSM and DMFS:** [www.defence.gov.au/dmfs](http://www.defence.gov.au/dmfs) or 1800 624 608



# CHAPLAIN

Shae Williams

♥ Loves dogs, the beach, and seeing friends & family ♥

## What does a YouthCARE School Chaplain do?

Chaplains provide proactive pastoral care for students, staff and parents, helping to create a positive and safe school environment and looking out for those in need.

Chaplains support students and the school community through bereavement, difficult family and peer relationships and other life difficulties that confront children and young people.

This may look like:

- Providing pastoral care for students, families and staff
- Assisting and supporting students and staff at school events and in classrooms
- Facilitating pastoral support programs and resources
- Linking schools with local community, support agencies and organisations

## Programs and activities at Rockingham Beach Primary School

**Breakfast Club** : Wednesday & Thursday 8:00am–8:15am – Bubble Room (Art Block)

**Lunch time Activities** : WED : Lego Club (Wellbeing Rm)

**Individual Support** : 1:1 sessions by referral from Classroom Teacher and Associate Principal

**In-Class Support** : Settling into class, pastoral care, in class activities for social & emotional skills

## Referrals and Support

If you would like to refer a student for Chaplaincy support, please let your child's classroom Teacher know and they will arrange a formal referral.

Referrals for students must be signed off by Associate Principal to commence.

Staff are also most welcome to come and have a chat, feel free to seek me out or contact me.

Some wait times may apply.

## Contact Me

**Working Days:** Monday & Wednesday

**Office:** Well Being Room - Rm17      **Tel:** 9591 6700

**Email:** [shae.williams@education.wa.edu.au](mailto:shae.williams@education.wa.edu.au)

**For more info about Chaplaincy:** [www.youthcare.org.au](http://www.youthcare.org.au)



Supplying Uniforms for

# Rockingham Beach Primary School

2025/2026 Uniform Price List & Order Form (effective 1.10.25)

**Uniform  
Concepts**



**Rockingham Beach  
Primary School**

Student Name \_\_\_\_\_



Year \_\_\_\_\_

Parent / Guardian Name \_\_\_\_\_

Phone Number - Mobile \_\_\_\_\_

E-mail Address \_\_\_\_\_

UNISEX GARMENTS	COLOUR	2	4	6	8	10	12	14	16	18	QTY	PRICE*	TOTAL \$
Polo	Gold/Bottle											\$31.50	
Faction Polo circle colour req	Green/Gold Red/Royal											\$32.00	
Shorts	Bottle											\$27.25	
Trackpant - microfibre	Bottle											\$39.00	
Jacket - microfibre	Bottle/Gold											\$50.50	
Jacket - tricot while stocks last	Bottle/Gold											\$46.50	
GIRLS GARMENTS	COLOUR	2	4	6	8	10	12	14	16		QTY	PRICE*	TOTAL \$
Skirt with inbuilt shorts	Bottle											\$31.00	
Dress - while stocks last	Check											\$29.00	
UNISEX GARMENTS	COLOUR										QTY	PRICE*	TOTAL \$
Reversible Bucket Hat circle colour required	Green/Gold Red/Royal	54cm		58cm		61cm						\$19.50	
* All prices are subject to change without notice ** A 50% surcharge applies to all Made to Measure garments											GRAND TOTAL		\$

PAYMENT TYPE:	\$			DINERS, AMEX & CHEQUES ARE NOT ACCEPTED
CARD NUMBER (16 DIGITS):				
EXPIRY DATE:		3 DIGIT CCV NUMBER:		
CARD HOLDER FULL NAME:				
CARD HOLDER SIGNATURE:				

## Address

4/1 Sunlight Drive  
Port Kennedy, WA 6172

## Contact Us

[portkennedy@uc.nellgray.com.au](mailto:portkennedy@uc.nellgray.com.au)  
Tel: 9270 4670

## Opening Times

Mon - Fri 9am - 5pm  
Saturday 9am - 1pm

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# UNIFORMCONCEPTS

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NELL GRAY

## SCHOOL UNIFORM SUPER STORE

**4/1 Sunlight Drive, Port Kennedy**

*A one stop shop for all your quality school uniform requirements. Our friendly, experienced staff will make buying uniforms a breeze!*

**Online ordering available by visiting our website:**

**[www.nellgray.com.au](http://www.nellgray.com.au)**

*Order online from the comfort of your home with the option to click & collect from our store or delivery to your home or workplace for just \$10.*

*We also provide a Layby service for your added convenience.*

## **OPENING TIMES**

**Monday - Friday: 9am – 5pm**

**Saturdays: 9am – 1pm**

*Closed on Sundays, Public Holidays and the first week of school holidays - call for information.*

**Tel:** 9270 4670 - **Email:** [portkenedy@uc.nellgray.com.au](mailto:portkenedy@uc.nellgray.com.au)

**Address:** 4/1 Sunlight Drive, Port Kennedy, WA 6172

**Website:** [www.nellgray.com.au](http://www.nellgray.com.au)



**TheiCare**  
Where Kids love to be!

## Rockingham Beach Primary School

Social, enjoyable  
& fun experiences  
for children

Develop creativity, life  
skills & confidence  
through play

Qualified, caring &  
engaged staff

Exciting &  
thoughtfully  
developed programs

Healthy & Yummy  
food provided  
each day

### Bookings now open!

Monday - Friday Hours of Operation	Fees before Child Care Subsidy	Out-of-pocket fees after Child Care Subsidy
6:30 AM to 8:30 AM	\$25.00	\$2.50
2:15 PM to 6:00 PM	\$36.00	\$3.60
6:30 AM to 6:00 PM	\$76.00	\$7.60
6:30 AM to 6:00 PM	\$76.00	\$7.60

#### Cancellation Fees

24 hours	\$4.00
5 days	\$10.00



Service Phone number:  
0492 016 000

#### Late Booking Fees

24 hours	\$4.00
5 days	\$10.00

#### Late Pick-up Fees

Save up  
to 90% With  
the Child Care  
Subsidy!



To register visit [theicare.com.au](http://theicare.com.au)



masterpass

For quicker, hassle-free school payments, try Qkr! today

Introducing Qkr! (pronounced 'quicker') by Mastercard, the secure and easy way to order and pay for school items from your phone at a time and place that suits you.

With Qkr you can:

- Pay for a variety of school items;
- See your receipts on the app and get them sent by email if required.



Getting started is easy - try it yourself today

### Step 1 Download Qkr!

on your Android phone or iPhone, iPad users can download iPhone app



### Step 2 Register

Select your Country of Residence as 'Australia' and follow the steps to register

### Step 3 Find our school

Our school will appear in 'Nearby Locations' if you're within 10kms of the school, or search for our school by name.

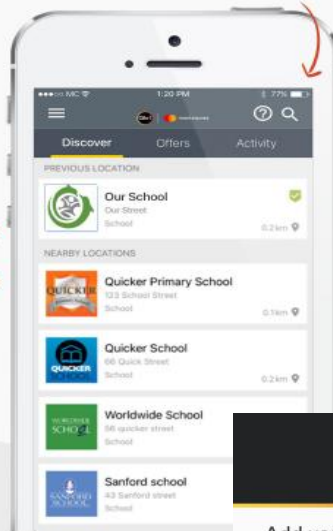
### Step 4 Register your children

When first accessing our school you will be prompted to add a student profile for your child. This allows you to make orders and payments for them.

If you have made a purchase you can select our school from 'Previous Location'

If you're within 10 kms of the school, you can select our school from 'Nearby Locations'

Search for our school name



masterpass

Add your children's details in Student Profiles

Select 'Add student profile'



Add each child's details



Manage each child's details in Student Profiles



Purchase school items

Select a menu from our school



Select child you are ordering for



Select your items  
Tap 'Checkout' then confirm and pay



Making payments

Add up to 5 cards to your wallet



At checkout select which card to pay with.

Pay with any cards accepted by the school.

Once your payment is approved you can continue to the home page, or view your receipt.